

**2025/FYUG/EVEN/SEM/  
LISIDC-151/261**

**FYUG Even Semester Exam., 2025**

**LIBRARY AND INFORMATION SCIENCE**

**( 2nd Semester )**

Course No. : LISIDC-151

**( Management of Libraries and its Resources )**

*Full Marks : 70*

*Pass Marks : 28*

*Time : 3 hours*

*The figures in the margin indicate full marks  
for the questions*

**UNIT—I**

**1. Answer any four of the following questions :**

**1×4=4**

(a) What does the term 'RFID' mean?

(b) What are periodicals?

(c) Who is the proponent of TQM theory?

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**( Turn Over )**

( 2 )

(d) What is meant by indent in the book acquisition work of the library?

(e) What does PERT stand for?

2. Answer any *one* of the following questions : 2

(a) What is TQM?

(b) What are the different types of selection tools for books?

3. Answer any *one* of the following questions : 8

(a) What is POSDCORB? Discuss in detail.

(b) What is book selection? Discuss its need, principles and methods.

#### UNIT—II

4. Answer any *four* of the following questions :

1×4=4

(a) What do you mean by Human Resources?

(b) Name the three classes of staff in a library.

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( Continued )

( 3 )

(c) What are the key responsibilities of supervisors in HRM?

(d) Write one attribute of a leader.

(e) What factors contribute to effective interpersonal relations in HRM?

5. Answer any *one* of the following questions : 2

(a) Write a short note on leadership.

(b) Write a short note on job description.

6. Answer any *one* of the following questions : 8

(a) Explain the concept of Human Resource Management.

(b) What is motivation? Discuss the theories of motivation.

#### UNIT—III

7. Answer any *four* of the following questions :

1×4=4

(a) What is national bibliography? Give one example.

(b) What is patent?

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( Turn Over )

( 4 )

(c) Name the directory published by Association of Indian Universities.

(d) What is the full form of ODLIS?

(e) What are the three major sections of New Encyclopaedia Britannica?

8. Answer any *one* of the following questions : 2

(a) Mention the different types of Encyclopaedia with example.

(b) What is a gazetteer? List different types of gazetteers with example.

9. Answer any *one* of the following questions : 8

(a) What do you understand by documentary sources? Explain various types of documentary sources of information.

(b) "Tertiary sources of information contain information distilled and collected from primary and secondary sources." Elaborate it with examples.

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( Continued )

( 5 )

UNIT—IV

10. Answer any *four* of the following questions :

1×4=4

(a) What is the full form of CAS?

(b) Name two popular reference styles or citation styles.

(c) What is the full form of MLA?

(d) What is the full form of APA?

(e) Name any two reference management tools.

11. Answer any *one* of the following questions : 2

(a) Write four characteristics of SDI.

(b) Why is citing of the sources necessary?

12. Answer any *one* of the following questions : 8

(a) Describe in detail the different types of information services.

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( Turn Over )

- (b) What is reference service? Differentiate between long-range reference service and ready reference service.

UNIT—V

13. Answer any *four* of the following questions :

1×4=4

- (a) What is an E-book?
- (b) Name two common formats for E-book.
- (c) What is an E-journal?
- (d) Name a widely used format for academic E-journals.
- (e) What is the full form of NLIST?

14. Answer any *one* of the following questions :

2

- (a) What are the advantages of using E-books over print books in academic settings?
- (b) Write two disadvantages of E-resources according to you.

15. Answer any *one* of the following questions :

8

- (a) What are the significant challenges associated with the management of electronic resources? Provide an effective solution to address it.
- (b) Discuss in detail the role of open archives in academic reserach.

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